

APPENDICES TO TENDER DOCUMENTATION



MILANO 2015

NUTRIRE IL PIANETA
ENERGIA PER LA VITA

**Tender for Implementer of the Czech Republic Pavilion
for Participation in the Universal Exposition EXPO 2015
in Milan**

Appendix 1: Bid – cover sheet

Office of the General Commissioner

for Czech Participation in the Universal Exposition EXPO

ORIGINAL / COPY No. [●]*

Seat: Rytířská 31, Prague 1, Zip Code 110 00, Czech Republic



**Tender for Implementer of the Czech Republic Pavilion at
the Universal Exposition EXPO 2015 in Milan**

BID

[Date of bid submission]

[Name of applicant submitting bid, respectively, multiple applicants, if submitting a joint bid]

[potentially company logo(s)]

* Cross out non-applicable

Note: Title page may also include graphic elements at applicant's discretion.

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- * If the below-stated documents are replaced with an extract from the list of qualified contractors, the Applicant will present this extract under item 4.1 and will reference it in the other items.
 - ** In the case that the bid is submitted by multiple applicants.
 - *** See Appendix 5 TD and item 5.9 TD.
 - **** In the case that qualifications are partially demonstrated through subcontractors.
 - ***** In the case that power of attorney is not directly a part of the submitted documents.

Appendix 3: Bid – Cover Sheet

BID COVER SHEET

Applicant Information*:

Name:	
Legal form:	
Seat:	
ID:	
VAT ID:	
Statutory Body:	
Authorized representative – individual authorized to act on behalf of the Applicant:	
Contact individual in the Czech Republic:	
Name and Last Name:	
Telephone:	
Fax:	
E-mail:	
Full address for correspondence in the Czech Republic:	

* In the case that the bid is being submitted by multiple contractors jointly in accordance with § 51 paragraph 5 PPA, these contractors will copy the above table and complete it separately for each contractor.

Contact individual in bid matters (entrusted, in particular, with accepting documents and materially acting on behalf of the Applicant) [potentially on behalf of multiple applicants, if multiple applicants are submitting the bid jointly]:

Contact individual in the Czech Republic:	
Name of company:	
Name and Last Name:	
Telephone:	

Fax:	
E-mail:	
Full address correspondence in the Czech Republic:	

The Applicant hereby warrants that:

- The Applicant is bound by the entire content of its bid, for a period of 4 months after the conclusion of the bid submission period in accordance with the Design Documentation and the PPA;
- The fulfillment offered meets the requirements of the Contracting Authority in the manner required in the TD;
- Prior to submitting the bid, the Applicant has clarified all necessary data that clearly defines the fulfillment of the subject of this public procurement;
- The Applicant accepts the terms of the Contracting Authority set out in the Tender Documentation and the Contract Proposal and that these are clear and understandable to the Applicant;
- Including all appendices, this bid has a total of [●] pages;
- The electronic version on the enclosed media in PDF is in agreement with the printed version of the Original;
- When using forms to demonstrate qualification prerequisites, and stating information for evaluation, the Applicant did not make any changes other than completing the relevant information;
- All further stated information, data and materials provided by the Applicant for compliance with legislative requirements or requirements set by the Contracting Authority, are truthful, complete and correspond to reality.

Place:

Date:

Name:

Name:

Position:

Appendix 4:

**FORMS FOR DEMONSTRATION OF
QUALIFICATION PREREQUISITES**

Appendix 4.1: Form – Affidavit to Demonstrate Basic Qualification Prerequisites

AFFIDAVIT TO DEMONSTRATE BASIC QUALIFICATION PREREQUISITES

The company [●], with its seat at [●], Company ID No.: [●], registered in the Commercial Register maintained by the [●] Court in [●], Division [●], insert no. [●], acting through [●], in connection with the public contract relating to “Tender for Implementer of the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015 in Milan” **warrants**, that according to § 53 of Act no. 137/2006, on Public Procurement, as amended (hereinafter “ Public Procurement Act” or “**PPA**”):

- a) within the past 3 years has not factually engaged in unfair competition in the form of bribery in accordance with a special legal regulation (§ 53 paragraph 1 letter c) PPA and item 6.2 letter c) of the Tender Documentation (hereinafter “**TD**”);
- b) has not, within the past 3 years, undergone insolvency proceedings in which a decision was issued regarding bankruptcy or an insolvency proposal was not refused due to the fact that the assets were insufficient for the compensation of costs of the insolvency proceedings, or a bankruptcy proceeding was not terminated because assets were not sufficient or forced administration was not introduced in accordance with special legal regulations (§ 53 paragraph 1 letter d) PPA and item 6.2 letter d) TD);
- c) is not in liquidation (§ 53 paragraph 1 letter e) PPA and item 6.2 letter e) TD);
- d) has no outstanding tax debts on its record, and that in the Czech Republic as well as in the country of its headquarters, place of business or residence of the Contractor (§ 53 paragraph 1 letter f) PPA and item 6.2 letter f) TD);
- e) has no outstanding balance on insurance and on penalties for public health insurance, in the Czech Republic as well as in the country of its headquarters, place of business or residence of the Contractor (§ 53 paragraph 1 letter g) PPA and item 6.2 letter g) TD);
- f) entities through which it demonstrates professional competence pursuant to § 54 letter d) PPA have not, within the past 3 years, been legally penalized nor has disciplinary action been taken against them pursuant to special legislation (§ 53 paragraph 1 letter i) PPA and item 6.2 letter i) TD);
- g) is not listed in the register of entities forbidden to fulfill public procurements (§ 53 paragraph 1 letter j) PPA and item 6.2 letter j) TD); and
- h) has not been legally fined within the past 3 years for enabling performance of illegal work pursuant to special legislation (§ 53 paragraph 1 letter k) PPA and item 6.2 letter k) TD).

I hereby declare that all of the above information is truthful and complete.

Place:

Date:

Name:

Name:

Position:

Appendix 4.2: Form - Affidavit of Economic and Financial Capacity to Fulfill a Public Contract

AFFIDAVIT OF ECONOMIC AND FINANCIAL CAPACITY TO FULFILL A PUBLIC CONTRACT

The Company [●], with its seat at [●], Company ID No.: [●], registered in the Commercial Register maintained by the [●] Court in [●], Division [●], insert no. [●], acting through [●], **declares**, that it is, in accordance with § 50 paragraph 1 letter c) of Act no. 137/2006, on Public Procurement, as amended, economically and financially capable of fulfilling the public contract “Tender for Implementer of the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015 in Milan”.

I declare that all of the above-stated information is truthful and complete.

Place:

Date:

Name:

Name:

Position:

Appendix 4.3: Form – Curriculum Vitae of Head Project Manager

The Applicant is required to submit, for the purpose of demonstration of technical qualification prerequisites according to item 6.5.1. of the Tender Documentation, curriculum vitae of the head project manager (see example 4.3.), who will be responsible for checking the quality of the fulfillment provided.

The Contracting Authority requires that the head project manager speak the languages specified in the table below, which is a table of requirements for the head project manager, fluently, at the level necessary for work communication within the scope of the assigned position. If the head project manager does not meet the set language knowledge, the Applicant will make an affidavit within the scope of the bid stating that translation services will be provided in the course of the project at the expense of the Applicant and in the scope necessary for communication with the Contracting Authority, other members of the team and other individuals participating in the implementation of the project.

The Contracting Authority further requires that the education and professional qualifications of the head project manager fulfill at least the minimum requirements listed in the table below.

The curriculum vitae will also include the granting of consent to the processing of the personal information of the head project manager, in the scope and manner necessary for compliance with all requirements demanded of the Contracting Authority by the PPA.

Required Professional Experience	Education	Language	Experience in a similar position
5 years in the field of managing extensive projects in the area of culture, exhibitions, architecture or ground construction	College	Czech Language English Language	(i) Participation on at least 1 job consisting of the complete implementation of projects in exhibition or architecture, the total investment amount and/or operating costs of which reached at least 15 million CZK and which was undertaken within the past 5 years and; (ii) Participated in this job in managing role.

Example 4.3.: Form – Structured Curriculum Vitae of Head Project Manager

The Applicant is required, according to item 6.5.1. TD to provide the curriculum vitae of the head project manager, submitted in the following format:

STRUCTURED CURRICULUM VITAE OF HEAD PROJECT MANAGER

Name and Last Name:	
Date of birth:	

Employer:*	
Current job position:	
Number of years of professional experience (in the area required for demonstrating qualifications):	
Role of employer in fulfilling this public contract (direct/subcontractor):	
Language experience (with regard to the required qualifications)	
Professional experience (employer, position, from-to, grade):**	

* In the case that the head project manager is not an employee, the project manager will back up the relationship to the Applicant, respectively, to the entity on behalf of which the project manager is demonstrating the qualification prerequisite, in an attachment.

** This table will be completed (copied) by the main project manager for each relevant professional experience.

Experience in a similar position*

Indication (title) of Job / Project	
Customer / Contracting Authority (Name, Company ID No. and seat)	
Contractor (Name, Company ID No. and seat)	
Place of Job / Project Implementation	
More detailed specification of the nature of the project (according to demonstration of fulfillment of experience and requirements for the given position)	
Managing position (yes/no)	
Position in job / project (description of activity and responsibilities of team)	

member)	
Duration of participation of the member of professional team on the job / project (from - to, total number of years)	
Financial value of job / project	
Contact person of the customer for possible confirmation of reference (name, position, telephone, e-mail)	

* This table will be completed (copied) by the main project manager for each relevant job on which he participated in the implementation.

I declare that all the above information is correct and complete.

I consent to the to having the Contracting Authority verify the references made and confirm that the customer is entitled to provide the stated information to the Contracting Authority.

I agree to the processing of personal data by the Contracting Authority, to the extent and in the manner necessary to comply with all requirements placed on the Contracting Authority by the Public Procurement Act (PPA).

Place:

Date:

Name:

(Signature of member of professional team)

Appendix 4.4: Form - Affidavit of individual ensuring professional competency of the Applicant

AFFIDAVIT OF INDIVIDUAL ENSURING PROFESSIONAL COMPETENCY OF THE APPLICANT

[●] residing at [●], Company ID No.: [●], through whom the company [●], with its seat at [●], Company ID No.: [●], registered in the Commercial Register maintained by the [●] Court in [●], Division [●], insert no. [●], acting through [●] (hereinafter “**Applicant**”) ensures professional competency of the Applicant in connection with the public contract relating to the “Tender for Implementer of the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015 in Milan”, declares that he has no criminal record in the sense of § 53 paragraph 1 letter i) PPA, that is, that within the last 3 years, he has not been lawfully disciplined nor have any disciplinary measures been legally undertaken against him according to special legislation.

I hereby declare that all of the above-stated information is truthful and complete.

Place:

Date:

Name:

Appendix 4.5.: Form – List of Significant Construction Implementations (Construction Works)

The Contracting Authority requires the Applicant to submit, according to item 6.5.2. letter a) of the Tender Documentation, along with stating information in accordance with the following example (see example 4.5.A), a **list of significant construction implementations (construction works) or** , pursuant to item 6.5.2. letter b) of the Tender Documentation a **list of significant exhibition implementations (services)** according to Appendix no. 4.6. (see example 4.6.A) **or** pursuant to item 6.5.2. letter c) of the Tender Documentation a **combination of both of the above-mentioned lists**.

As per example 4.5.A, it is simultaneously necessary to submit a **customer / contracting authority confirmation** for each listed reference on the **list of significant construction implementations (construction works)**, containing all information required by the PPA and listed in the example, which is a part of this appendix (see example 4.5.B).

Example 4.5.A: List of Significant Construction Implementations (Construction Works)**List of Significant Construction Implementations (Construction Works)**

Demonstration of Qualification	Customer / Contracting Authority (Name, Company ID No. and seat)	Contractor (Name, Company ID No. and seat, relationship to applicant)	Project Description (Name, financial scope and provision period)
construction / modification / renovation of building *			
**			
**			

*State according to demonstrated reference.

** For line completion, as needed.

Place:

Date:

Applicant's Name:

Name:

Position:

Example 4.5.B: Affidavit of Proper Performance of Construction Works**AFFIDAVIT OF PROPER PERFORMANCE OF CONSTRUCTION WORKS**

Customer / Contracting Authority (Name, Company ID No. and seat)	
Contractor (Name, Company ID No. and seat)	
Project Title	
Type of building	
Place of performance of construction works	
Succinct nature of the subject of the construction works (more detailed description of the nature, size, building; state specifics according to demonstration of fulfillment of the given reference)	
Period of implementation (from - to)	
Financial scope of job (in CZK without VAT)	
Contact person of the customer / contracting authority for potential verifying of reference (name, position, telephone, e-mail)	

* State according to demonstrated reference.

We hereby confirm that the above-stated construction works were performed properly and professionally.

Place:

Date:

Applicant's Name:

Name:

Position:

Appendix 4.6: Form – List of Significant Exhibition Implementations (Services)

The Contracting Authority requires the Applicant to submit, according to item 6.5.2. letter b) of the Tender Documentation, along with stating information in accordance with the following example (see example 4.6.A), a **list of significant exhibition implementations (services)**, consisting of provision of selected services further described in detail in the Tender Documentation **or**, pursuant to item 6.5.2. letter a) of the Tender Documentation a **list of significant construction implementations (construction works)** according to Appendix no. 4.5. (see example 4.5.A) **or** pursuant to item 6.5.2. letter c) of the Tender Documentation a **combination of both of the above-mentioned lists**.

As per example 4.6.A, it is simultaneously necessary to submit a **customer / contracting authority confirmation** for each of the services listed on the list of significant exhibition implementations (services), containing all information required by the PPA and listed in the example, which is a part of this appendix (see example 4.6.B). If these services were provided to an entity other than a public authority, and it is currently not possible to obtain a confirmation from this entity for a reason on the side of the entity, it is possible to substitute instead a contract with this entity and a document confirming fulfillment by the contractor in accordance with § 56 paragraph 2 PPA, in the same scope as for the customer / contracting authority confirmation.

Example 4.6.A: List of Significant Exhibition Implementations (Services)**List of Significant Exhibition Implementations (Services)**

Demonstration of Qualification	Customer / Contracting Authority (Name, Company ID No. and seat)	Contractor (Name, Company ID No. and seat, relationship to Applicant)	Project / Job Description (Name, project scope and provision period)
Organization of Exhibition/ cultural event/public presentation of the Czech Republic*			
**			
**			

* State according to references being demonstrated.

** For line completion, as needed.

Place:

Date:

Applicant's Name:

Name:

Position:

Example 4.6.B: Affidavit of Provision of Services

AFFIDAVIT OF PROVISION OF SERVICES

Customer / Contracting Authority (Name, Company ID No. and seat)	
Contractor (Name, Company ID No. and seat)	
Title of Project	
Area of provided services [exhibition / cultural event/ public presentation of the Czech Republic]*	
Period of provision of services (from - to)	
Financial scope of job (investment and operating costs in CZK without VAT)	
Contact person of the customer / contracting authority for potential verifying of reference (name, position, telephone, e-mail)	

State according to references being demonstrated.

We hereby confirm that the above-stated services were performed properly and professionally.

Place:

Date:

Applicant's Name:

Name:

Position:

Appendix 4.7: Form – Contractor’s Affidavit of Other Circumstances

AFFIDAVIT OF OTHER CIRUCMSTANCES

The company [●], with its seat at [●], Company ID No.: [●], registered in the Commercial Register maintained by the [●] Court in [●], Division [●], insert no. [●], acting through [●] (hereinafter “**Company**”), in connection with the public contract relating to “Tender for Implementer of the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015 in Milan” **declares** that, pursuant to § 68 paragraph 3 of Act no. 137/2006, on Public Procurement, as amended (hereinafter “**PPA**“),

- a) the statutory bodies or members of statutory bodies of the Company have not been in an employment, functional or similar relationship with the Contracting Authority for public tender, within the last 3 years from the end of bid submission period (§ 68 paragraph 3 letter a) PPA and item 7.3 letter a) TD);*
- b) The Company is not a joint-stock company (§ 68 paragraph 3 letter b) PPA and item 7.3 letter b) TD);*
- c) The Company has not concluded, and will not conclude, a prohibited agreement in connection with or relating to the public contract, pursuant to special legislation (§ 68 paragraph 3 letter c) PPA and item 7.3 letter c) TD).

I hereby declare that all of the above-stated information is truthful and complete.

Place:

Date:

Name:

Name:

Position:

* If needed, modify the affidavit and complete the relevant list in the sense of § 68 paragraph 3 PPA

Appendix 5: Form – List of Subcontractors**LIST OF SUBCONTRACTORS**

Entity* (Name, Company ID No. and seat)	Part of fulfillment on which the subcontractor will participate	% share (from financial perspective) in public contract	Demonstrated Qualifications***		Indication/title of contract between applicant and subcontractor (including page numbers)**
			Listing item of the Tender Documentation	Title of document for demonstration of qualification, including page numbers*	

The consents of subcontractors with the fact that they will be acting as subcontractors in the course of fulfillment of the public contract form an appendix to this list. In the case that a subcontractor is demonstrating qualification, a contract pursuant to § 51 paragraph 4 PPA is enclosed.

* Add lines as needed.

** The Applicant will state the page number of the bid, where the document is located/begins.

*** Applicant will complete this section in the case that the subcontractor is also demonstrating qualification.

Appendix 6: Additional Information Request Form

Sequential number of question within scope of form	In Relation to TD Item	Question

Place:

Date:

Name:

Name:

Position:

Appendix 7:

FULFILLMENT OF SUBJECT OF PUBLIC CONTRACT

Appendix 7.1: Detailed Description of the Subject of Fulfillment of the Public Contract

1. Design Activity and Services for Obtaining Permits:

This phase will include, in particular, the completion of the ideological concept and design of the exposition pavilion, the space of the exposition and subsequently, the creation of the design documentation for solution studies presented within the scope of bid submission.

2. Implementation of Complete Design Documentation:

Within the scope of this phase, the design documentation necessary for the preparation, implementation, operation and dismantling of the pavilion will be prepared.

3. Design documentation addresses the following complexes:

Design of a multi-storey pavilion, which will include all spaces necessary for its operation and defined in the following text.

4. Implementation of the Exhibition Pavilion

In this phase, the individual construction units of the pavilion and other spaces will be implemented. The pavilion and exhibition space means the actual building and spaces for exhibition, restaurant, shop and other defined units. Implementation does not include interior building walls and the furnishing of these spaces. Implementation of the exhibition pavilion is on the specified site at EXPO 2015 in Milan.

The largest allowable area of the pavilion (built-up area) is 700 m².

5. Operation and Maintenance of the Facility:

This phase of the project will consist of operation, maintenance and repairs of the Pavilion during the period of operation of the Pavilion (operation is understood to mean trial operation and operating during the period of the exposition), with the exception of exhibits and systems supplied by an entity other than the Contractor.

Operation means, in particular, activities related to the daily maintenance of the pavilion before the opening of the Pavilion for the public, activities during opening hours and activities necessary for its closing.

Maintenance means the presence and intervention of service technicians throughout the entire period of operation of the Pavilion, regular periodic functional checks of all the halls, one major service inspection at the mid-term period of the exhibition and the repair all parts of the pavilion and technological equipment as required.

In the course of providing operation and maintenance of the Exhibition and Pavilion spaces, it will be a requirement to ensure, in particular, the following services during the period of operation (that is, during the trial operation period and during the taking place of the exposition):

- Operability of the Pavilion for the public throughout the entire period of the exposition, that is, daily, from May 1, 2015 to October 31, 2015 as well as during the period of trial operation;
- Performance of the necessary, daily activities after the closing of the Pavilion for the public, so that it will be possible to ensure operability of the Pavilion for the duration of its operation,

- Ensuring the presence of the necessary number of service technicians for the entire period of operation of the Pavilion,
- Periodic daily checks of the functioning of all parts of the Pavilion and technical systems,
- Repairs of all parts of the Pavilion as needed in the shortest possible time,
- Performance of one major service inspection in the mid-term of the exposition.

6. Returning the Facility to its Original State

In this phase of the project, after the conclusion of EXPO 2015 dismantling of the exhibition and Pavilion will take place. Given the fact that the pavilion will be owned by the selected, successful tender participant, the successful tender participant shall, at its own expense, transport Pavilion to the location selected by the successful tender participant outside of the EXPO 2015 site. Within the scope of this phase, the selected applicant will ensure transport of the goods specified by the Contracting Authority to the warehouse of the authority in Milan, and, in particular, all of the installed components of the exposition. After restoring the property to the state in which it was accepted from the Contracting Authority, at the latest by 15 12th 2015, the parcels will be handed over to the Contracting Authority, at the latest by December 31, 2015.

Fulfillment of this phase will, therefore, consist, in particular, of the following parts:

- Dismantling and permanent liquidation of the parts of the pavilion (including siding, built-in elements, all parts of the exterior and interior and furnishing), which cannot be preserved for later use without permanent damage or destruction in the course of the dismantling;
- Dismantling and removal of all parts of the pavilion (including exterior siding, built-in elements, all parts of the exterior and interior and furnishing), which can be preserved for later use without permanent damage or destruction in the course of the dismantling;
- Restoration of the leased area for the pavilion to the state in which it was accepted from the Contracting Authority, and subsequent handover to the Contracting Authority at the latest by December 31, 2015.

7. Requirements of the Contracting Authority

This appendix regulates the binding requirements of the Contracting Authority regarding its design solution of the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015 in Milan, which the Applicant is obligated to respect during the preparation of the bid, in particular, the Solution Study, unless otherwise specified in the text. Simultaneously, it will be necessary to comply with these conditions within the scope of implementation of the public contract.

Binding Conditions for Creating Solution Study

- The aim of the Contracting Authority is to stimulate all visitors to the Pavilion of the Czech Republic at EXPO 2015 from all over the world to an active interest in the Czech Republic and possibly visiting the Czech Republic, by:
 - Keeping to the national theme, which is “Laboratory of Life”, under which the Czech Republic has officially registered,
 - Respecting the geographic position of the location of EXPO 2015, where most visitors will be from the Republic of Italy and part of these will be parents with children and the younger generation
- Accenting the main entrance to the pavilion (its design must attract attention)

- The solution must include, respectively enable, a well visible sign(s) reading “Czech Republic” and flags of the Czech Republic
- Comply with all valid BIE regulations relating to the organization of EXPO 2015, in its current valid form and scope (most documents are available on the Information CD, and, potentially, available on the website specified in item 2.1.3 TD)
- Comply with valid legislation of the Republic of Italy and the deadlines set by the Italian organizer of EXPO 2015
- The largest allowable area of the pavilion (built-up area) is 700 m².

Requirements for Interior Layout of the Pavilion

The Contracting Authority requires the Applicant to submit a proposal for the spatial design of key individual components of the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015, which are further defined in Article 4.3 of the TD. This concerns, in particular, the proposal on the location and size of the national exhibition, thematic exhibits, multimedia projections, restaurant, administrative and technical infrastructure, whereas their technical solution and actual construction are not part of the fulfillment under this public contract.

Requirements for the Main Exposition of the Pavilion

Exposition of the Czech Republic and its Regions – “Czech Republic, the Land of Stories and Fantasy”

The Contracting Authority assumes, that the exposition on the Czech Republic and its regions will be a permanent installation, which will present the Czech Republic as a whole, and the regions individually, in a rotation system of approximately 10 days for each region. A unifying element will be the use of four basic elements and assigning areas to each: Earth – foods, Water – design, Air – art, Fire – science.

The Contracting Authority requires that the proposal for the spatial solution will enable the highest possible throughput and that it will offer visitors safe and comfortable movement.

Thematic Exposition – “Laboratory of Life”

The Contracting Authority assumes that the exposition “Laboratory of Life” will be the main contribution to the subject of EXPO 2015 declared by the organizers, that is, “Food for the Planet, Energy for Life”. A unifying element will be the use of the fact that the partners and co-implementers of the thematic exposition are companies focusing on research at the sub-molecular level.

Joint provisions for the exposition Czech Republic, the Land of Stories and Fantasy” and “Laboratory of Life”

The Contracting Authority requires that the proposal of the spatial solution offers sufficient possibilities for the placement of the individual partners of the exposition in such a way that the entire area dedicated to the exposition will be at least 400 m².

Solely for the orientation of applicants, the Contracting Authority is enclosing proposals by the partners of the exposition for the use of space for individual exhibits (see Appendix 7.2)

The Contracting Authority further requires that the proposal of the spatial solution will offer visitors broad access to individual exhibits, primarily to those that will be interactive.

Space Requirements for Installation of Multimedia Projection

The Contracting Authority assumes that the multimedia projections will build on the tradition of national participation in international universal expositions, especially Laterna Magica from Brussels EXPO 1958 and Kinoautomat at EXPO 1976 in Montreal. The specific form of the space for multimedia projection will be decided by tender, which will be issued on the basis of spatial and technical options determined by the winning proposal of the Pavilion, and its internal layout.

The Contracting Authority requires that the space for multimedia projections leaves visitors the greatest possible freedom of movement.

Facilities Requirement

Restaurant

The Contracting Authority assumes that the Pavilion of the Czech Republic Participation in the Universal Exposition EXPO 2015 will offer visitors two restaurants – a traditional restaurant for approximately 100 people and a VIP restaurant for approximately 40 persons. In addition to the area for guests and servers (including the bar), both restaurants must have adequate kitchen and storage space, as well as restroom facilities.

The Contracting Authority requires, that the traditional restaurant will be connected with a covered outdoor area (garden), and that for the purpose of enabling the serving of guests outside in the garden as well. The VIP restaurant should enable a view of the exhibition grounds.

Shop

The Contracting Authority assumes, that part of the commercial space of the pavilion will be a shop where partners in the participation of the Czech Republic at EXPO 2015 will have the opportunity to offer their goods. The shop should include a lockable storage area, or one that is separated from the public space.

The Contracting Authority requires that the spatial layout of the shop enables free access for the largest possible number of visitors to the display cases and sales counter.

Administration

The Contracting Authority assumes, that part of the pavilion will be dedicated to administrative and restroom facilities for the employees of the Contracting Authority and the partners of the participation of the Czech Republic in EXPO 2015.

The Contracting Authority requires that the spatial layout for administrative spaces will enable the implementation of five offices for two individuals, kitchens, changing rooms, showers and restrooms.

Meeting Room

The Contracting Authority assumes that the pavilion will include space for the professional, sales and other presentations of partners of the participation of the Czech Republic in EXPO 2015.

The Contracting Authority requires that the meeting room will enable installation of projection equipment and will offer an adjustable space for approximately 40 seated and 60 standing, respectively, persons.

Technical Room

The Contracting Authority assumes that the pavilion will include a room intended for the operation and supervision of operating technologies, that is, control and maintenance of power and other systems. It should include a workshop for two people and spare parts.

The Contracting Authority requires that the spatial layout of the pavilion will enable safe installation of equipment necessary for controlling and inspection of operating technologies, as well as space for maintenance works.

Requirements for the Garden

Exposition

The Contracting Authority assumes that at least three partners of the exposition “Laboratory of Life”, will install their exhibits in part in the covered outdoor area (garden) (see Appendix 7.2).

The Contracting Authority requires that the interior exposition “Laboratory of Life” will be freely connectible with the outdoor area and will offer the opportunity of installation of exhibits in the exterior area (including power connection).

Garden Restaurant

The Contracting Authority assumes that the traditional restaurant will offer the opportunity of seating and service on the covered outdoor area. The garden restaurant should be accessible from both the outside as well as the interior of the pavilion.

The Contracting Authority requires that the spatial layout of the pavilion, respectively, its location on the parcel, will provide room for the garden restaurant.

Amphitheater

The Contracting Authority assumes that part of the presentation of the partners of the participation of the Czech Republic in EXPO 2015 and the regions of the Czech Republic will also include occasional cultural shows. The Contracting Authority intends to offer the performers the opportunity of interior presentation (in the multimedia space of the exposition, and by extension, use of the meeting room of the administrative section), as well as exterior presentation – in the outdoor amphitheater, which will otherwise serve as a play area.

The Contracting Authority requires that the spatial layout of the pavilion, respectively, its placement on the parcel, leave room for a natural amphitheater and surrounding seating.

Appendix 7.2:

**NON-BINDING PROPOSALS FOR SPATIAL REQUIREMENTS OF PARTNERS FOR
THEMATIC EXPOSITION “LABORATORY OF LIFE” AND
NATIONAL EXPOSITION “LAND OF STORIES AND FANTASY”**

PARTNER	EXHIBIT SUBJECT	FORM OF EXHIBIT	DIMENSIONS AND UTILITIES REQUIREMENTS	PLACEMENT
TEXPO THEME	LABORATORY OF LIFE	INTERACTIVE EXPOSITION	3X120 m2	GARDEN, 2 FLOORS
AgroBio	Environmentally friendly products for crop protection	A garden planted by and maintained by a robot controlled by the pavilion visitors	5x8 meters garden	Exterior 40m2 (ground floor)
ZOO Praha	Program to protect living species - gorillas	Three-dimensional tele-presence –ZOO Praha and Limbe Kamerun, children’s route	4x5 meters garden – water, 2x5x6 pavilion – electric power, 4G internet (HD)	Exterior 20m2 Interior 60m2 (ground floor)
ÚEB	Deciphering the genetic code of wheat and its modification for challenging climates	Planting of various types of wheat and an interactive exhibit	5x8 meters garden - water, 4x5 meters pavilion – electric power	Exterior 40m2, Interior 20m2 (ground floor)
CzechGlobe	Monitoring and analyses of global climate change and pollution	A globe showing how the planet breathes, a bioreactor on the basis of seaweed and the effect of CO ₂ on foods	4x5 meters garden - water, 2x4x5 meters pavilion – electric power, water, sewerage	Exterior 20m2, Interior 40m2 (ground floor)
Bioveta	Gentle pharmaceuticals for animals, a vaccine against Lyme disease for humans	Exhibit symbolizing the principles of pharmaceuticals invisible to the human eye.	4x5 meters – electric power	Interior 20m2 (1st floor)
ÚOCHB/BLOCK	Drugs to fight lifestyle diseases, diabetes and diseases of civilization	Low-energy laboratory and art exhibit	5x8 meters - electric power, water, sewerage	Interior 40m2 (1st floor)
Nafigate	Clean up of air and water using nanotechnologies and energy production	Didactic model, water purification and an interactive exhibit	5x8 meters electric power, water, sewerage	Interior 40m2 (1st floor)
CZECH REPUBLIC	LAND OF STORIES	CHANING EXPOSITION	2X80 m2	GARDEN, FLOOR
Czech Republic Exposition	Land of clean water, stories and fantasy and 14 regions in approximately ten-day intervals.	Four elements: earth-food, water-design, air-art, fire-science; playing field-amphitheater	10x8 meters garden – water, 4x4x5 meters pavilion – electric power, water, sewerage	Exterior 80m2, Interior 80m2
TOTAL	GARDEN 200 m2	FIRST FLOOR 200 m2	SECOND FLOOR 120m2	EXPOSITION 520 m2

The above-stated spatial requirements of partners are given for the Applicant only to provide an idea of the proposed thematic and technical occupancy of the individual exhibits by partners and concern:

- Modifiable proposals, the concrete form of which will be determined by direct discussion between the pavilion implementer and exhibit designers.
- Areas specified for installation of exhibits as well as for operation, maintenance and visitor access.

Appendix 7.3: Technical Conditions

Technical Standards

The Applicant is required to comply with the relevant Czech technical standards implementing European standards and European technical approval in the sense of the provisions of § 46 paragraph 1) PPA.

The Applicant is further required to uphold all parameters (for example, height, width, distance, etc.) relating to the mutual proportions of individual key sections of the pavilion required in the manuals provided by the organizers of EXPO 2015, which form an appendix of this TD (Appendix 10).

The Applicant is further required to comply with the manuals of the organizers of EXPO 2015 relating to the throughput of the pavilion (see Appendix 10).

Appendix 8:

MATERIALS FOR EVALUATION PURPOSES

Appendix 8.1 – Price Calculation

The Contracting Authority requires the Applicant to submit a price calculation in compliance with item 10.3 of the Tender Documentation.

Example 8.1: Itemized budget for the implementation of the pavilion and pavilion interior.

Itemized budget for the implementation of the pavilion and pavilion interior.

The company [●], with its seat at [●], Company ID No.: [●], (hereinafter “**Company**”), acting on behalf of which is [●], for the purposes of evaluation of the bid it has submitted, **declares and confirms** the following structure and total price value for the implementation of the pavilion and the pavilion interior. At the same time, the Company notes that the below-stated prices (even within individual categories) are binding, final and not to be exceeded.

Itemized budget for the implementation of the pavilion					
Ranking	Description	Unit of Measurement	Total Quantity	Unit Price	Total price with VAT
[Item Categories]*					
1	[Item]				
2	[Item]				
3	[Item]				
4	[Item]				
5	[Item]				
[Item Categories]*					
1	[Item]				
2	[Item]				
3	[Item]				
4	[Item]				
5	[Item]				
Total					

* The Applicant may structure item categories according to the Applicant's discretion. The Applicant will expand the table as needed.

Itemized budget for the implementation of the pavilion					
Ranking	Description	Unit of Measurement	Total Quantity	Unit Price	Total price with VAT
[Item Categories]*					
1	[Item]				
2	[Item]				
3	[Item]				
4	[Item]				
5	[Item]				
[Item Categories]*					
1	[Item]				
2	[Item]				
3	[Item]				
4	[Item]				
5	[Item]				
Total					

* The Applicant may structure item categories according to the Applicant's discretion. The Applicant will expand the table as needed.

I declare that all of the above-stated information is truthful and complete.

Place:

Date:

Name:

Name:

Position:

Appendix 8.2: Details of Solution Study

1) The solution study submitted within the scope of Bid will consist of the following parts:

A) “IDEA”

Text Part:

- a) Relationship of the architectural solution to the theme of EXPO “Food for the Planet, Energy for Life”:
- b) Relationship of the architectural solution of the pavilion to the theme of the national exhibition “Laboratory of Life”;
- c) Proposal for use and solution of exterior space in front of pavilion;
- d) Structure of complete design and implementation team for project;

Graphic and Multimedia Part:

- a) Plan of exposition with marked route, which the visitor of the pavilion will follow, along with a detailed description of this route, including the average time frame of the tour and calculated maximum hourly capacity of the exposition;
- b) 3D visualization of the exterior of the pavilion (at least 4 visualizations prepared in both night and daytime versions), - in electronic form as well as printed on paper sized A3;
- c) Architectural model of the proposed architectural solution and pavilion design in the sense of item 7.5. letter h) and item 10.2. of the Tender Documentation in the scale of M1:100. The model can be made of any material of choice, in white. Parts of the roof or wall may be removable. Deviation from scale of the architectural model is tolerated to 5 %; use of another scale will be considered as breach of the tender conditions and will constitute a reason for exclusion of the Applicant from the Tender.

B) “STUDIES”

Documentation for the pavilion and exhibits prepared up to the study phase in a scale of 1:100, in electronic form (in DWG and PDF formats) and in printed form on paper of an appropriate format (at least A3):

- i. Floor plan for each floor;
- ii. Elevations (at least 3 – others as needed to capture all parts of the pavilion);
- iii. Exterior views (4 – of all 4 walls of the pavilion);
- iv. Situation;
- v. Color scheme (exterior and interior).

C) “ECONOMY”

- i. Justification of allocation of costs for the implementation of pavilion and exhibits from the perspective of adequacy to the proposed solution for the purpose of the pavilion and exhibits;
- ii. Description of installation and dismantling processes for the pavilion and the level difficulty of these procedures;
- iii. Breakdown of the estimated operating costs for operation of the pavilion and the exhibits, including the estimated energy demands in units for a specified period of time.

Appendix 9:

CONTRACT PROPOSAL

Appendix is contained in an independent document.

Appendix 10: Official Guides

Appendix is contained in an independent document.

Appendix 11: Declaration on Bid Price

The Applicant declares that the below-stated price is binding, final and the most acceptable.

The Applicant simultaneously declares that the values stated in the table below are, in the same wording, part of the contract proposal included in the Applicant's bid.

	Bid price without VAT	Rate of VAT in %	Amount of VAT in CZK	Bid price including VAT
Price for implementation (construction) of pavilion				
Price for pavilion operation				
Total bid price				

Place:

Date:

Name:

Name:

Position: